

Tamil Nadu Urban Infrastructure Financial Services Limited

TNUIFSL Towers, Block H1, 3rd Avenue, Anna Nagar East, Chennai 600 102.

Phone: 044-24643104/07 Website: www.tnuifsl.com

TNUIFSL/HRD/REC-MANAGERS/2025-26/02

12.08.2025

Sub: Recruitment for the post of Managers

1. Profile of the Organisation:

Tamil Nadu Urban Infrastructure Financial Services Limited (TNUIFSL) is a Public Limited Company promoted by Government of Tamil Nadu and is functioning under the administrative control of Municipal Administration & Water Supply Department, Government of Tamil Nadu.

TNUIFSL manages various funds such as Tamil Nadu Urban Development Fund (TNUDF), Water and Sanitation Pooled Fund (WSPF) and other Government Grant Funds. The main tasks of the company include project development, project appraisal, project structuring, resource mobilization and fund management.

2. Requirement:

TNUIFSL would like to recruit candidates in the cadre of Managers. The qualification and other criteria prescribed for the posts are furnished below:

(i). Manager (Accounts):

- a. **Qualifications:** Bachelor's Degree (preferably in Commerce) with CMA (Inter) / CA (Inter).
- b. **Experience:** Having not less than 5 years' experience with post-qualification experience of three years in handling Finance and Accounts, Audit, Taxation (Income Tax & GST) Project financial management and compliances. The candidates must have expert working knowledge in MS Office & Tally.
- c. **Salary:** Remuneration commensurate with experience.
- d. **Age:** Not more than 40 years as on date of 01.09.2025.
- e. **Email Id:** mgr.acets2025.hr.tnuifsl@gmail.com

(ii). Manager (Secretarial):

- a. **Qualifications:** Bachelor's Degree (preferably in Commerce) with Associate Member of the Institute of Company Secretaries of India (ACS).
- b. **Experience:** Having not less than 3 years of experience with post-qualification experience of two years in Secretarial Department of reputed organization / firm of Company Secretary-in- practice. And compliances as per the provisions of the Companies Act, 2013, filing of forms with RoC, administrative and other related functions.
- c. **Salary:** Remuneration commensurate with experience.
- d. **Age:** Not more than 40 years as on date of 01.09.2025.
- e. **Email Id:** mgr.sec2025.hr.tnuifsl@gmail.com

(iii). Manager (GIS):

- a. **Qualifications:** B.E., (Civil) with Post Graduation in Remote Sensing / GIS.
- b. **Experience:** Having not less than 7 years with post-qualification experience in Geographical Information System, having experience in conducting field Surveys using Drone/LIDAR techniques, Handling GIS data and knowledge in GIS and Image processing software, Web GIS, etc.,
- c. **Salary:** Remuneration commensurate with experience.
- d. **Age:** Not more than 40 years as on date of 01.09.2025.
- e. **Email Id:** mgr.gis2025.hr.tnuifsl@gmail.com

3. (i). Place of work: Chennai

- (ii). Application format can be sourced from www.tnuifsl.com.
- (iii). Last date for receipt of application is up to 5:00 pm on or before **10.09.2025**.
- (iv). Separate application should be submitted for each post.
- (v). Separate post has a specific email id.

Please note that the completed application, along with copies of documents for educational qualifications, experience and age, can be sent to Tamil Nadu Urban Infrastructure Financial Services Limited, TNUIFSL Towers, Block H1, 3rd Avenue, Anna Nagar East, Chennai 600102, either directly or through mail to the specific email ID for each post up to 5:00 pm on or before **10.09.2025**.

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Format for Application for the post of Manager

1. Name				Photo
2. Father's/Husband's name				
3. Date of Birth and Age (photocopy of certificate to be enclosed)				
4. Address for Communication E mail Mobile No.				
5. Educational Qualifications: (photocopies of certificates to be enclosed)				
Degree/Diploma	Regular / part time / correspondence	Year of Passing	Grade (%)	Name of University
6. Computer proficiency				
7. ACA/ACMA / ACS (Membership):	No.	Date of enrolment:		
8. Experience & Employment Details: (photocopies of certificates to be enclosed)				
i.	Total experience:			
ii.	Details of experience:			
	Employer's Name & Address	Designation	Period of service	
			From	To
iii.	Areas of experience			
iv.	Salary drawn (latest)			
9	Languages known:	Read	Write	Speak
10.	Time required to join			
11.	Any other information of the candidate relevant to the post			
12	Expected Salary			
	Declaration: I hereby declare that all the foregoing information given by me is true and correct. I shall furnish any other relevant information as and when required by the management			
	Place	Signature		
	Date	Name		